

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>

Minutes of Work Session		
<p>Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at <a href="http://cascadecountymt.gov">cascadecountymt.gov</a> and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). This written record was officially approved on November 28, 2017</p>	<p><b>Date:</b> November 22, 2017</p>	<p><b>Time:</b> 2:00 p.m.</p> <div style="border: 1px solid black; padding: 10px; text-align: center; color: red; margin-top: 20px;"> <b>COMMISSION MINUTES JOURNAL NUMBER 57</b> </div>
<p><b>Board of Cascade County Commissioners:</b> Chairman Jim Larson, Commissioner Jane Weber (Excused), and Commissioner Joe Briggs (Excused).</p>		
<p><b>Present:</b> Carey Ann Haight – County Attorney’s Office, Tanya Houston – City-County Health Department, Scott VanDyken – Sheriff’s Office, Jim Ekberg – Public Works, Bonnie Fogerty – Board of Commissioners, Ben Snipes, Mark Kovacich, and Frank Warren – Clerk and Recorder’s.</p>		
Consent Agenda Items:	Purpose:	Department:
<p><b>Contract 17-196:</b> Buy/Sell agreement between Cascade County &amp; Macek Companies, Inc. due to additional language from Seller. Closing Date: 12/29/2017. Total Cost = \$ 25,200. (<i>Ref: Contract 17-187</i>)</p> <p><i>Comments:</i>  <i>Carey Ann Haight noted this was a previous regular agenda item, and the seller had added some unsubstantive changes/clarifications to the agreement. Carey suggested that this item is fine on the consent agenda, as the changes do not affect the costs previously indicated. Bonnie Fogerty questioned a date to be corrected in the agreement. Carey Ann Haight responded that she is waiting to hear back from Mark &amp; that the date will be revised on line # 393 of the agreement. Carey will be providing revised agreement, to Commissioner's Office, once that date has been revised.</i></p>	<p>Purchase of property at Unit B3, Tribune Plaza Condominiums.</p>	<p>County Attorney’s Office</p>
<p><b>Contract 17-197:</b> Taser 60 – Account # 110478. Effective October 30, 2017 (may vary depending on shipment date of product). Contract Terms: 5 Years.</p>	<p>Quote, # Q-140252-1 &amp; Terms and Conditions between Cascade County &amp; Axon Enterprise, Inc.</p>	<p>Sheriff’s Office</p>

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<p>Contract Total: \$ 18,537.90 (Cost \$ 18,300 + \$ 237.90 Estimated S &amp; H.)</p> <p><i>Comments:</i>  <i>Scott Van Dyken discussed how this is a budgeted item and the 5-year contract will save Cascade County approximately \$ 1800.00 per budget year, which translates to roughly \$ 9,000.00 in savings, for the County, over the 5-year contract term. This will also allow for a 5-year warranty, on the Tasers, versus a 1-year warranty if the Sherriff's Department were to simply go out and purchase the Tasers from Taser International.</i></p>		
<p><b>Contract 17-198:</b> Agreement between Cascade County (Meals on Wheels) and Ecolab. Effective: Upon acceptance. Cost = \$ 70.00 per month.</p> <p><i>Comments:</i>  <i>Carey Ann Haight remarked that Aging Services was eager to have this agreement implemented as soon as possible and that they may have already preliminarily authorized Ecolab to begin the pest control process. Carey suggested, to Aging Services, this be brought before the Commission to ensure there is a method in place to effectively track this agreement.</i></p>	<p>Pest elimination services agreement – Cockroach &amp; Rodent programs.</p>	<p>Aging</p>
<b>City-County Health Department</b>	<b>Purpose:</b>	<b>Department:</b>
<p><b>Resolution 17-108:</b> Budget Appropriation. Increase = \$ 22,867 through cover October 1, 2017 – September 30, 2018. (Ref: Contract 17-170)</p> <p><i>Comments:</i>  <i>Tanya Houston reminded Chairman Larson that this amendment went through at the previous Work Session, and this Budget Appropriation reflects the amendment contract extension date and the additional funds that came along with the said extension.</i></p>	<p>HIV Early Intervention Program.</p>	<p>CCHD</p>

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<b>Resolution 17-109:</b> Budget Appropriation. Increase = \$ 16,920 to cover January 1, 2018 through June 30, 2018. (Ref: Contracts 16-215 and 17-183) <i>Comments:</i> <i>Tanya Houston articulated that this amendment also recently went through a Work Session, to bring the program effective dates in line with the County Fiscal Year and that additional funds were provided to accommodate the date extension.</i>	Immunization Program	CCHD

**Additional Items added to the Consent Agenda:**

- 1) Resolution 17-110 – Budget Appropriation for City-County Health Department, SafeCare services, on Coach/Trainer services. Time Period: June 23, 2017, through June 30, 2018.
- 1) \$ 4500.00 appropriation increase. *Presented by Tonya Houston – Health Officer – City-County Health Department.*

*Comments:*

*Tanya Houston indicated that one of the CCHD staff members was designated as a trainer, for the SafeCare Program, and will be doing some traveling to train other SafeCare providers within Montana. This appropriation will cover those additional training duties.*

**Additional Items added to the Regular Agenda:**

- 2) Contract 17-199 – Retention Agreement with Simon Greenstone Panatier and Bartlett, P.C. Purpose: To represent Cascade County in litigation against multiple drug manufacturers. *Presented by Carey Ann Haight – Deputy County Attorney.*

*Comments:*

*Carey Ann Haight provided a brief synopsis of the agreement. Ben Snipes acknowledged that Cascade County has successfully negotiated a 25% fee to retain the services of Simon, Greenstone, Panatier, and Bartlett, P.C. Gallatin County was also being offered the same type of retention agreement, for a 30% fee, but that fee has been renegotiated to mirror the 25% fee negotiated by Cascade County. Ben also requested that any questions and/or concerns, from Cascade County Commissioners/Attorneys, be presented to him prior to Tuesday as he will be making a presentation to the public on Tuesday. Please refer to the audio file, found on the Cascade County website, for additional discussion details.*

**Public Comment: None**

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10). **None**

**Adjournment:** Chairman Larson closed the work session meeting at 2:24 p.m.